

RBB Family,

I have two important announcements to share with you.

1. Grade 9-12 'In-School' Students will join PreK-8th grade students in physically coming to school four days a week beginning on October 19th.

- **4/1 Schedule for Grades PreK-12th Grade**
 - ✓ **Four** Days a Week: Students physically attending school
 - Mon/Tues/Thurs/Fri
 - ✓ **One** Day: Students participating in eLearning
 - Every Wednesday
- Every Wednesday will continue to be a Deep Cleaning Day.
- Facial Covering will continue to be required for students and staff according to RBB's Safety Measures.

2. RBBCSC is officially a 'GO' to Move to Level 1 (Green) beginning our Second Nine Weeks 4/1 Schedule on October 19th.

Timeline	
October 12-16	Last Week of Hybrid Schedule
October 12	Last Day to Switch from In-School to Virtual or from Virtual to In-School
October 16	Last Day of the First Nine Weeks
October 19	First Day of the NEW 4/1 Schedule for PreK-12 <ul style="list-style-type: none">➤ Four In-School Days (Mon/Tues/Thurs/Fri)➤ One eLearning Day (Weds)
October 19	First Day of the Second Nine Week Grading Period
October 23	Report Cards sent to students/parents

- All-Virtual students will continue uninterrupted with their current schedule unless they decide to change to in-school.
- Please be prepared with contingency plans for child care based on the following possibilities:

- ✓ In case RBBCSC has to change the Level for our In-School Program based on the current COVID-19 impact.
- ✓ In case Contact Tracing would require a quarantine of your student(s).

Levels for R-BB's In-School Program

Level	Mon.	Tues	Wed.	Thur.	Fri.
✓ 1	All In-School Students (PreK-12 th Grade)		eLearning: All Students Deep Cleaning of Facilities	All In-School Students (PreK-12 th Grade)	
2 (Hybrid Schedule: 50% in-school/50% eLearning)	In-Person: Last Name A-K eLearning: Last Name L-Z (Monday & Tuesday)		eLearning: All Students & Deep Cleaning of Facilities (Wednesdays)	In-Person: Last Name L-Z eLearning: Last Name A-K (Thursday & Friday)	
3	eLearning for all Students (Monday through Friday)				
All-Virtual students continue uninterrupted with their current schedule at all three levels. .					

Safety Measures

The following Safety Measures have been added to RBBCSC schools:

- Sanitizer dispensers have been placed in every classroom.
- Procedures and schedules (see below) for hand washing or sanitizing will be built into the school day.
- Sanitization and the enhanced cleaning of equipment and facilities will be conducted between use by students and staff.
- Students and employees will be expected to wear facial covering throughout the school day.
 - Students may remove their facial coverings only under the following circumstances:
 - During breakfast/lunch while students are eating or drinking.
 - During outdoor recess, if socially distanced;
 - Mask breaks will be provided to students at appropriate times during the school day.
 - Edgewood Primary Students may remove facial coverings when they are in their seats with their desk shields in place.
 - EECC classroom procedures will be to wear facial coverings when unable to socially distance.
- Situations may arise when additional or less PPE may be required for students and staff in classrooms.
- Students and staff may choose to wear facial covering at all times throughout the school day during the 2020-2021 school year.
- Nutrition Services staff will be expected to wear facial coverings per Monroe County Lodging and Restaurant establishment guidelines.
- Recess minutes will be increased and Play Zones will be established to provide students with outside play while practicing social distancing.
- Students displaying COVID-19 symptoms during the school day will have a special area designated as a resting place outside of the clinic while waiting to be picked up.
- Attendance incentives will be discontinued for the 2020-2021 school year.
- No field trips will be taken during the 2020-2021 school year.

Social Distancing Strategies

- School will be re-organized to promote social distancing.

- New Hallway Procedures will be taught to and practiced by students.
- Classrooms will be organized so that desks are in rows and facing one direction.
- The daily schedule will be revised to minimize the number of students in the hallways at one time.
- Recess time and other outside activities will be increased in order to give students opportunities for physical movement during the school day.
- A combination usage of classrooms and cafeterias will be used to promote social distancing while students are eating and drinking.

Operational Social Distancing Guidelines

- The following Social Distancing Guidelines were reviewed and approved by the Monroe County Health Department and the Indiana State Health Department:
 - ✓ Students sitting in rows all facing the same direction.
 - ✓ Students spread out 3-6 feet or as much as possible.

Contact Tracing:

- ✓ Close Contact is a person who was within 6 feet of a person who tested positive for more than 15 minutes total in a day.
- ✓ Students or Staff determined to be a Close Contact will be required to quarantine for 14 days.

Reporting System

- Students, parents/guardians, staff, teachers, administrators must report any documented positive cases of COVID-19 in their school to the RBBCSC Superintendent immediately.

Handwashing And Sanitizing Schedule

Frequent handwashing and/or applying sanitizer and avoiding touching your face, eyes, nose, or mouth are important steps a person can take to avoid becoming sick or spreading germs to others.

This is especially important after contact with a “high touch surface” such as doorknobs, bathroom fixtures, table tops and any shared item.

Procedures and class patterns will help to maintain the best opportunities possible for hand washing and/or sanitizing while students maintain social distance. These key times include:

- At the beginning and end of the school day.
- Every 60-90 minutes
- During Breakfast and Lunch
- After recess and when using the restroom
- After blowing nose, coughing, or sneezing
- After using shared equipment

School Bus

The school bus is often the student's first contact with the school in the morning and the last point of contact in the afternoon. We are paying particular attention to protocols used in student transportation to minimize the spread of COVID-19 and protect both students and employees.

Preparation and Cleaning and Inspection of all buses and transport vehicles for cleanliness and safety have taken place this summer.

The following are protocols the Richland-Bean Blossom Community School Corporation has put in place during the COVID-19 pandemic. These precautions are not required by law but are taken as an additional precautionary measure in an effort to protect both students and staff.

- No more than two students per seat.
- Facial Coverings required on the bus.
- Students will only be able to ride on their designated buses-no exceptions.
- All bus seats and student areas will be sprayed using a CDC approved cleaning solution before and after each route, both morning and afternoon.
- Drivers and monitors will wear facial coverings during the route and while cleaning the bus.
- Students should have their facial coverings ready to put on prior to stepping on to the bus. Students will be required to wear school appropriate facial coverings during all bus rides.
- Students will be assigned a specific seat and must remain in that seat throughout the route.
- Windows will be open when possible.
- RBBCSC will wait a period of 24 hours before cleaning a bus/transportation vehicle that transported a passenger or had a driver

who tests positive for COVID-19 or exhibited symptoms of COVID-19 will be observed. If 24 hours is not feasible, wait as long as possible. Affected buses can be used immediately after cleaning.

- Bus routes have been modified to allow for less student exchange points and fewer riders where possible.

Elementary Drop-off and Pick-up for Parent-Provided Transportation

Drop-off and Pick-up have been staggered in order to reduce crowding of students as they enter and leave the building. We will utilize our Blue and Orange team groupings to make this as efficient as possible. Morning drop-off will be on the honor system. Please bring your child to school during your scheduled time, which is listed below. Afternoon pick-up will be more stringent. Students from the Blue team will be dismissed to the library first and will be able to socially distance while there. The Orange team will stay in their classrooms while the blue team is loaded for dismissal. Then, the Orange team will be dismissed to the library, while the first round of cars are exiting the parking lot. We will open the gates and reload the queue as safely and quickly as possible, and the dismissal procedure will repeat. Due to the amount of moving parts during dismissal, if you are an Orange team member and you show up early, we will **not** be able to bring your child to you during the first dismissal time. If you do need to pick up a child early, please do so by 2:00

Elementary AM Drop-off

- Blue Team (Last Names A-K and those who attended M/T in-person instruction by request)
 - Drop-off: 8:20 - 8:30 am
- Orange Team (Last Names L-Z and those who attended Th/F in-person instruction by request)
 - Drop-off: 8:35 - 8:45 am

Elementary PM Pick-up

- Blue Team (Last Names A-K and those who attended M/T in-person instruction by request)
 - Pick-up: 2:55 - 3:10 pm (Gates close at 3:10 pm)
- Orange Team (Last Names L-Z and those who attended Th/F in-person instruction by request)
 - Pick-up: 3:15 - 3:30 pm (Gates open at 3:15 pm)

SEL Services

- We recognize that the emotional well being of our students, staff, and families is of the utmost importance at this critical time.

- Social Emotional Services will continue to be provided to students and staff to address COVID-19 related anxiety, trauma, and stress.
- Social Emotional Support Staff will continue to provide professional development to teachers and staff in anxiety and trauma informed care and instruction.
- Social Emotional Support Staff will continue to work with students on an individual basis as needs are identified.
- Families in need will continue to be provided assistance and access to resources for services through the corporation's family support coordinator and student services coordinator.

Special Education Considerations

- Students with disabilities shall continue to receive services in accordance with their applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the case conference committee team in order to meet the unique learning needs and goals of the student.
- Specially designed instruction, accommodations, modifications, services, LRE, etc., will be determined on an individual basis by the IEP case conference committee.
- Therapists and other staff that work in multiple rooms or buildings will follow RBBSC health and safety protocols.

Before/After School Child Care

Pre-School Latchkey

- Hours
 - Morning: 7:00 am - until the beginning of school
 - Afternoon: End of school - 5:00 pm
 - Wednesdays: 8:00 am - 4:00 pm (for enrolled preschool children of R-BB staff only)
- Latchkey will follow the same social distancing guidelines as classroom teachers.
- Because students are assigned to cohorts, preschool latchkey services are offered to a limited group at this time.
- Any equipment used will be sanitized at the end of each latchkey session.

Elementary Latchkey

- Hours
 - Morning: 6:30 am - until the beginning of school
 - Afternoon: End of school - 6:00 pm

- Latchkey will follow the same social distancing guidelines as classroom teachers.
- Students will be assigned to cohorts.
- Cohorts will be assigned to different areas each day in the gym, playground, library and EIS. Any equipment used will be sanitized at the end of each latchkey session.

Boys and Girls Club

- Students enrolled in the Boys and Girls Club will be transported to the club's facility in R-BB school buses.
- Only Boys and Girls Club students and staff will be on the bus.
- The transportation of students to the Boys and Girls Club will include the same protocols listed under Transportation below.

Safety Measures for School Offices

- Clear plastic guards hanging from the ceiling
- Offices closed, appointments only.
- Those who do have appointments should wear facial coverings and will have their temperature taken.
- Visitors will not be permitted past the school office.

Safety Measures for Vacation Periods

The RBB Family is encouraged to practice self-regulation of important safety measures such as social distancing while on vacation so that students and staff can look forward to a healthy return to school.