

## **Contingency Learning and Safety Plan**

RBBCSC is committed to doing our best to address the academic, mental health, and safety needs of our students and staff. Our plan is a living document that is subject to change based on the current situation.

### **Safety Measures**

- Sanitizer dispensers will be placed in strategic locations throughout each school.
- Procedures and schedules for hand washing or sanitizing will be established and built into the school day.
- Sanitization and the enhanced cleaning of equipment and facilities will be conducted between use by students and staff.
- Facial covering will be optional for students and staff during the school day during the 2021-2022 school year. (According to the IDOH and the CDC, unvaccinated staff and students are recommended to wear facial covering throughout the school day.)
- Teachers may place students' desks in rows facing the same direction or in pods of no more than four. Individual desks or each pod of desks should be spaced 3 feet apart or as much as possible.
- For contact tracing purposes, teachers should maintain seating charts and document the names of students working together.
- Attendance incentives will be discontinued for the 2021-2022 school year.

### **School Specific Safety Measures**

- Each school will develop safety measures specific to their students and staff. School Specific Safety Measures will be communicated to students and parents prior to the school year.

### **Safety Measures for School Offices**

- Clear plastic guards are placed in front of the office staff's work areas
- Offices will be closed to impromptu visits and appointments will be needed.
  - Example: If your child forgets his/her lunch, please call the office to let us know you are coming. You will be asked to leave the lunchbox in the office foyer.
- If you must enter the building, masks are recommended for anyone who is not vaccinated.
- The intercom system in the office foyer should be used to limit the number of visitors into the office.
- Entry foyers will be cleaned multiple times a day, including front doors

## **Visitors**

- Visitors will be permitted into the school buildings for meetings, special events, or other reasons approved by an administrator. Unvaccinated visitors should wear a facial covering.

## **Social Distancing Strategies**

- School will be re-organized to promote social distancing.
- Hallway Procedures implemented to promote social distancing as much as possible.
- Classrooms will be organized so that students' desks are in rows facing the same direction or in pods of no more than four. Individual desks or each pod of desks should be spaced 3 feet apart or as much as possible.

## **Handwashing And Sanitizing Schedule**

- Frequent handwashing and/or applying sanitizer and avoiding touching your face, eyes, nose, or mouth will be emphasized with students and staff.
- Procedures and class patterns will implemented to promote hand washing and/or sanitizing while students maintain social distance.

## **Reporting System**

- Students, parents/guardians, staff, teachers must report any documented positive cases of COVID-19 in their school to a building administrator.

## **Symptoms Impacting Consideration for Exclusion from School**

Students and employees will be trained on how to recognize and monitor the following COVID-19-related symptoms:

- A fever or Chills
- Cough
- Shortness of breath or difficulty breathing
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Fatigue
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Students or employees, who are not vaccinated, will be excluded from school if they test positive for COVID-19, have someone in their home who has tested positive for COVID-19, or have been in direct contact with someone who has tested positive for COVID-19.

The School Corporation may exclude any student or employee who exhibits one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.

### **Quarantine**

- Vaccinated close contacts do not have to quarantine, but should monitor for symptoms and isolate if symptoms develop.
- Unvaccinated individuals who are identified as a close contact must quarantine.
  - Asymptomatic close contacts may return on day 8 (with specific negative testing and precautions), day 11 (with precautions), or day 15 (without testing or precautions).

### **Transportation**

Preparation and Inspection of all buses and transport vehicles for cleanliness and safety are conducted on a regular basis.

The following are additional considerations taking place during the 2021-2022 school year.

- No more than two students per seat.
- Facial Coverings required on the bus (CDC and IDOH Requirement for all Indiana School Corporations).
- Students will only be able to ride on their designated buses-no exceptions
- All bus seats and student areas will be sprayed using a CDC approved cleaning solution before and after each route, both morning and afternoon.
- Drivers will wear facial coverings during the route and while cleaning the bus.
- Students should have their facial coverings ready to put on prior to stepping on to the bus. Students will be required to wear school appropriate facial coverings during all bus rides.
- Students will be assigned a specific seat and must remain in that seat throughout the route.

### **Field trips**

- Field trips will be permitted under the following limitations:
- Only locations isolated from the public.
- Volunteers on field trips must be vaccinated and complete background checks.
- Masks will be required on the bus and areas that reduce social distancing.
- Normal procedures for approval of field trips will be implemented.

### **Delivery of Instruction**

Parents of students enrolled in the Richland-Bean Blossom Community School Corporation have been given the opportunity to choose between In-School or All-Virtual options for the 2021-2022 school year.

#### **In-School at EECC, EPS, EIS, EJHS, and EHS**

- Traditional Model with extra safety measures.

- Instruction planned and delivered by R-BB teachers.
- Indiana Licensed Teachers
- Indiana Academic Standards
- Semester Commitment
- In-School Students, who are excluded from school for reasons associated with COVID-19, will have instruction delivered by their classroom teacher electronically or through remote instruction depending on the situation.

Levels for R-BB’s In-School Program

Our plan for RBB CSC is to stay at the GREEN Level for the entire 2021-2022 school year.

If the situation in our school corporation and community would change, RBB CSC would move to the most appropriate level to keep students and staff safe.

Level	Mon.	Tues	Wed.	Thur.	Fri.
<b>1</b>	In-School: Five Days a Week (Current Plan)				
<b>2</b> <b>Hybrid Schedule</b>	Details of a Hybrid Schedule would be developed in order to maximize instruction and safety given the current situation.				
<b>3</b>	eLearning for all Students (Monday through Friday)				

## **Virtual School Academy**

The All-Virtual Academy is available to any student who has social distancing, health or other COVID-19 related concerns regarding in-school instruction.

The All-Virtual School Academy is a yearlong commitment.

The rigor and course load will be the same as those attending in-person school each day.

Virtual school is not synchronous with the in-person school day.

Students enrolled in the Virtual School will not have opportunities for extracurricular or co-curricular activities taking place on RBBCSC campuses.

### Grades K-5

- An EPS or EIS Teacher will deliver instruction and learning activities to students via an online platform.
- The Teacher will monitor student progress, deliver feedback, and make adjustments to instruction based on needs of the students.
- The Teacher will provide individual or small group sessions to students through scheduled Zoom meetings.
- The Teacher will grade all assignments and assessments.
- The Teacher will communicate with parents/guardians regarding their student's academic progress.
- The Teacher is employed by RBBCSC and licensed by the State of Indiana.
- Students are expected to access virtual lessons every day of the school week.
- Student attendance will be monitored daily.
- Students will need their own device and internet provider for virtual instruction.
- The Virtual School Academy will require a high degree of parental involvement.
- Communication between home and school will be critical for the success of students.

- For issues related to instruction: Parents should first contact the student's teacher as the most efficient way to address questions or concerns. If the issue is not resolved with the teacher, contacting the principal would be the next step.
- For issues related to technology: Contact R-BB's Tech. Department.

### **Grades 6-12**

- Delivery of instruction will be provided through Apex Learning.
- Students will self-pace through courses.
- Designated R-BB Teachers and Instructional Assistants will monitor progress of students.
- Designated RBB Support Teachers will assist students in content areas.
- Counselors will assist students in course selection.
- Attendance will be assessed through ongoing monitoring of regular progress by students.
- Student assignments and assessments will be graded by the Apex Teacher.
- Students will use their Chromebooks to access Apex Learning.
- Students enrolled in the Virtual School Academy will not be eligible to participate in extracurricular activities.

### **Special Education**

- Most case conferences will be held virtually, unless there is no access to needed technology.
  - The first option for case conferences and other conferences will be virtual.
  - We recognize some families do not have access to needed technology. The staff will also accommodate conferences at school in one of the office conference rooms.
    - All attendees will wear masks throughout the conference.
    - The conference room will be sanitized by the staff immediately following conferences.