



Invitation for Bids

Student Chromebooks 2025

Issue Date: March 12, 2025

Due Date: April 8, 2025

ISSUED BY

Richland-Bean Blossom Community School Corporation

REPRESENTATIVE

Rick Routon

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812-876-7100 Ext. 2115

Purpose of this Invitation for Bids

Richland-Bean Blossom Community School Corporation (RBBCSC) seeks proposals to purchase new student Chromebooks and associated extended warranties. The purpose of this Invitation for Bids is to solicit bids and select a vendor through fair and competitive evaluation. This Invitation for Bids represents a set of requirements and will assist RBBCSC in gathering adequate information to make an informed purchase decision.

This document does not commit RBBCSC to award a contract, to pay any costs incurred in the preparation of a response to this Invitation for Bids, or to make any agreements in relation to the services and/or goods described in this Invitation for Bids.

Richland-Bean Blossom Community School Corporation reserves the right to request clarification, conduct discussions with vendors and/or request additional information.

The District retains the right to select all, none or any selected portion of the proposed services.

1. Introduction

Richland-Bean Blossom Community School Corporation (RBBCSC), located in northwestern Monroe County, Indiana, is seeking bids from qualified vendors for the acquisition of 900 Chromebooks. Serving the communities of Ellettsville, Stinesville, Beanblossom Township, and Richland Township since 1963, RBBCSC comprises five schools: Edgewood High School (9-12), Edgewood Junior High School (6-8), Edgewood Intermediate School (3-5), Edgewood Primary School (K-2), and Edgewood Early Childhood Center (PK). These Chromebooks will support student learning and staff productivity across the district.

2. Scope of Work

The selected vendor will provide 900 Chromebooks, with the option to bid on one or more of the following models (or equivalent newer models with demonstrably superior specifications):

- **Lenovo 500e Yoga Gen 4 - NO SUBSTITUTIONS**
- **Processor:** Intel N-series (or equivalent performance)
- **Memory:** 8GB RAM (minimum)
- **Storage:** 32GB eMMC (minimum)
- **Display:** 12.2" touchscreen (preferred, but similar size considered)
- **Operating System:** Chrome OS
- **WLAN + Bluetooth:** Intel Wi-Fi 6E AX211, 802.11ax 2x2 + BT5.1
- **Durability:** MIL-STD-810H compliant, spill-resistant keyboard
- **Battery Life:** Minimum of 10 hours
- **Accessories:** No Stylus
- **Warranty:** Minimum 1-year manufacturer warranty
- Optional GumDrop Case for the Lenovo 500e Yoga Gen 4 - **NO SUBSTITUTIONS**
- Liftgate services must be provided

3. Optional Services

- White Glove Services
- Affixing barcode asset tag with Richland-Bean Blossom C.S.C. numbers, one on each device.
- Vendor prepared spreadsheet with serial numbers of each device and the barcode number.
- Chromebooks repackaged in Green Packaging with 10 Chromebooks in each box

4. Proposal Requirements

Proposals must be submitted in a non-three ring binder and include a PDF of bid on a USB Flash Drive that includes the following:

- **Company Profile and Background:** Detailed information about the vendor, including years in business, including relevant experience with educational institutions.
- **Pricing Information:** Pricing for proposed Chromebook model, including any volume discounts, educational pricing, or other applicable discounts. A clear breakdown of all costs (e.g., unit price, shipping, handling) is required. With Optional white-glove services.
- **Warranty and Support:** Comprehensive information regarding warranty coverage, technical support availability (including contact information and response times), and any available extended warranty options for *each* proposed Chromebook model.
- **Delivery Timeline:** A detailed delivery schedule, including estimated delivery times to each school location.
- **References:** At least three references from other educational institutions or organizations for whom the vendor has provided similar products and services. Contact information for each reference must be included.
- **Additional Information:** Any other information the vendor deems relevant to the bid, such as value-added services or unique capabilities.

5. Evaluation Criteria

Bids will be evaluated based on the following weighted criteria:

- **Price (30%):** Competitiveness of pricing for each proposed model.
- **Quality and Features (30%):** Technical specifications, features, and overall quality of each proposed Chromebook model.
- **Warranty and Support (20%):** Breadth of warranty coverage, responsiveness of technical support, and availability of extended warranty options.
- **Delivery Timeline (10%):** Timeliness and feasibility of the proposed delivery schedule.
- **Vendor Experience and Reputation (10%):** Experience in the education sector, past performance, and references.

6. Submission Instructions

Bids must be submitted to Richland-Bean Blossom Community School Corporation in sealed envelopes clearly marked "Sealed Bid-Attention Rick Routon / Bid for 900 CB's for EHS" to 600 S Edgewood Dr. Ellettsville, IN 47429. The deadline for bid submission is April 8, 2024, at 4:00 PM EST. Bids received after this deadline will not be considered.

7. Timeline

- Bid Issue Date: March 12, 2025
- Bid Due Date and Opening: April 8, 2025, at 4:00 PM EST
- Bid Award: April 22, 2025, at 6:00 PM EST
- Delivery of Chromebooks: June 4, 2025

8. Contact Information

All inquiries regarding this Invitation for Bids should be directed to:

Rick Routon Technology Director 812-876-7100 Ext. 2115 - rrouton@rbbschools.net

9. Additional Information

- RBBCSC reserves the right to reject any or all bids received.
- RBBCSC is not obligated to award a contract to the lowest bidder.
- RBBCSC may request additional information or clarification from vendors.
- Vendors may submit bids for one, two, or all three of the specified Chromebook brands/models. RBBCSC will evaluate each bid separately.

10. Conclusion

RBBCSC anticipates receiving competitive bids from qualified vendors and looks forward to partnering in the provision of these essential learning tools.